



Tzuria Learning Centre

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www.tzuria.co.za

Tzuria Learning Centre Contract 2012

A. General

1. Tzuria Learning Centre is an academic facilitation centre (support centre) for home schooling and after school tutoring. It is not a school. Learners will be mentored academically and otherwise in a disciplined environment by qualified, registered teachers.
2. Parents take full responsibility for the tuition and education of their children and the Department of Education and Tzuria Learning Centre cannot be held liable.
3. Tuition in certain subjects, invigilation during examinations and opportunities to socialise as offered by Tzuria Learning Centre are utilised upon own responsibility.

B. Applications

4. Each application to enrol at Tzuria Learning Centre will be deliberated upon by the leadership of Tzuria Learning Centre after conducting an interview with the parents and child/ren.
5. The leadership of Tzuria Learning Centre reserves the right to contact educational institutions which child/ren attended previously.
6. The leadership of Tzuria Learning Centre reserves the right to accept or deny any applications.
7. Every learner who is accepted is subject to a three-month probation period.

C. Fees & Payments

8. The following fees are applicable to 2012.
9. Upon acceptance, **the entrance fee of R850** (eight hundred and fifty rand) is payable immediately.
10. If the entrance fee is not received within 14 days the application will be cancelled.
11. The annual education fee is R13200 (thirteen thousand two hundred rand) which is payable over **11 (eleven) months at R1200** (one thousand two hundred rand) per month, ***before or at the beginning of each month.***
12. Applications received during January will have the choice to start payments for 1 January or 1 February for the next 11 months.
13. Any applications received from February onwards will be payable until 1 December 2012.
14. Textbooks will be ordered as soon as the full amount is available in the Tzuria bank account or received in cash.
15. If the learner leaves the centre for any reason, the entrance fee and the present month's fees will not be refunded. The textbooks are the learner's property.
16. Only cash or Internet bank payments are accepted. EFT's are preferable as it saves banking costs for both parties.
17. ***No cheques will be accepted.***
18. Accounts that are two months in arrears will be handed over to debt collectors.
19. Non-payments will result in the immediate cancellation of contract.
20. No academic results will be provided unless accounts are paid in full.
21. Payments can be made to the following bank account:
Tzuria
FNB - 62164544415 - Savings account
Eldoraigue - 251145
Reference: Child's name and surname

D. Termination of Contract

- 22. The Principal of Tzuria Learning Centre reserves the right to terminate this contract at any time.
- 23. If parents no longer wish to make use of the services of Tzuria Learning Centre, one month’s paid notice is required.

E. Rules and Regulations

- 24. The rules of Tzuria Learning Centre, as set out in the Code of Conduct, together with the rules in this contract, must be adhered to at all times in order to ensure an orderly environment.
- 25. Mentors, tutors, visitors, fellow-learners, the property and equipment will be respected at all times.
- 26. Learners are encouraged to elicit the best characteristics from their fellow learners by giving their best.
- 27. During class-time no learner may leave the premises without permission.
- 28. Learners are restricted to the classrooms, bathrooms and garden. Entrance to other areas is strictly prohibited.
- 29. Hygiene and tidiness are of the utmost importance. Each learner must leave the bathroom clean and tidy after use.
- 30. Cell phones must be switched off during class time but are best left at home. Parents are welcome to call the office to reach a child.
- 31. MP-3 players are allowed on own risk.
- 32. Any valuable item that the learner brings to Tzuria Learning Centre is his/her own responsibility to take care of. The Principal and leadership will not take any responsibility for any loss that occurs during attendance at Tzuria Learning Centre.
- 33. Any possession and/or use of illegal drugs and/or alcohol on the centre’s premises or on a centre excursion will lead to immediate expulsion.
- 34. Learners must hand in assignments and portfolio tasks promptly or forfeit the mark.
- 35. If a learner does not comply with the above rules, his/her parents will be notified and he/she will be asked to leave the premises.
- 36. Mrs L Hall and staff and leadership of Tzuria Learning Centre reserve all rights.
- 37. Although every precaution is taken to ensure the safety and security of learners, the Principal, staff and leadership of Tzuria Learning Centre will not be held responsible for any loss, injury or damage of any nature.

We have read the Tzuria Learning Centre Contract and we bind ourselves unconditionally with our signature.

Signed at _____(place) on the ____ (day) of _____(month) 20____ .

Name of parent: _____ Signature of parent: _____

Name of parent: _____ Signature of parent: _____

Lynette Hall
Principal of Tzuria Learning Centre Signature: _____